

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
OCTOBER 28, 2019

The Board of Directors of the Hopewell Area School District met in regular session on Monday, October 28, 2019, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 6:57 p.m. by Dan Santia, Board Vice President.

Prayer was led by Lori McKittrick. Flag salute was led by Evelyn McCullough, Luke Ujhazy and Katelyn Biskup, Junior High School students and performers in *Mary Poppins, Jr.*

Roll call by the secretary followed. Those Directors in attendance were:

Rob Harmotto
Lori McKittrick
Kathryn Oblak
George Patterson
Daniel Santia
Jeffrey Winkle

Members Absent
Daniel Caton
Lesia Dobo
Darren Newberry

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Michael Allison, Kylee Babish, and Rob Kartychak, Principals; and citizens.

“Good News” was presented by Mr. Kartychak from the elementary schools, Mrs. Babish from the Junior High School and Mr. Allison from the Senior High School.

Mrs. Babish introduced Chad Toporski, director of the Junior High School musical. Mr. Toporski introduced members of his staff, including Sarah Bober, Annette Doria and Austin Almendarez. He then asked the students to introduce themselves. Evelyn McCullough is an 8th grade student playing *Mary Poppins*; Luke Ujhazy is an 8th grade student playing *Michael Banks*; and Katelyn Biskup is a 7th grade student playing *Jane Banks*. The students then performed two songs from the production, including *Practically Perfect* and *A Spoon Full of Sugar*.

Mr. Santia asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Lori McKittrick, seconded by Kathryn Oblak, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of Directors.

Approval of Minutes

1. Recommendation to approve the September 23, 2019 business meeting minutes as presented.
2. Recommendation to approve the October 14, 2019 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Rob Harmotto seconded by Lori McKittrick, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of September 2019, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of September 2019, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of September 2019, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

No visitors wished to address the Board.

At this time Mr. Santia asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Jeff Winkle, Chair

APPROVAL OF GROUPED ITEMS

MOTION #3

By Jeff Winkle seconded by Kathryn Oblak, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Transition Agreement between the District and Head Start/Early Head Start of Beaver County for the 2019-2020 school year.
2. Senior High School Club and Activity Sponsors for the 2019-2020 School Year. **(Attachment)**
3. Request from Mike Allison for the Senior High Ski Club to travel to Vermont February 20, 2020 through February 24, 2020.

Finance and Budget by Lori McKittrick, Chair

APPROVAL OF GROUPED ITEMS

MOTION #4

By Lori McKittrick, seconded by Rob Harmotto, to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$116,200.68
2. Cafeteria Fund payments in the amount of \$108,127.25
3. Capital Reserve fund payment in the amount of \$1,491.08
4. General Fund payments in the amount of \$4,076,544.17

MOTION #5

By Lori McKittrick, seconded by George Patterson, to approve a Resolution to participate in the Beaver Valley Intermediate Unit's Joint Purchasing Program for the 2020-2021 school year at no cost to the District. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #6

By Lori McKittrick, seconded by Kathryn Oblak, to approve the transfer of \$155,323.35 from the General Fund to the Food Service Fund as of June 30, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Lori McKittrick, seconded by Jeff Winkle, to approve the fund balance assignments, restrictions and commitments as of June 30, 2019. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Restricted for Stadium	\$19,763.00
Committed for Budget	\$2,138,704.00
Committed for Health Care	\$750,000.00
Committed for Future Retire	\$1,000,000.00
Committed for Technology	\$1,000,000.00
Unassigned	\$205,057.00
Total Fund Balance	\$5,113,524.00

MOTION #8

By Lori McKittrick, seconded by Jeff Winkle, to approve the request of Suburban Terrace to purchase tax parcel #65-213-0104-855 located in Hopewell Township out of repository. The 2018 and prior years' taxes shall be exonerated. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Lori McKittrick, seconded by Rob Harmotto, to approve the Maintenance Agreement with Comdoc on five Xerox multi-function devices at a monthly cost of \$416.00 for 12 months beginning November 25, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Legislative by Kathryn Oblak; Chair

APPROVAL OF GROUPED ITEMS

MOTION #10

By Kathryn Oblak, seconded by Jeff Winkle, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. Cancellation of the November 25, 2019 Board Meeting. Both the Work and Business meeting will be held on November 18, 2019.

2. The HASD Board of Directors Reorganization meeting on December 9, 2019 at 7:00 p.m. in the Central Administration Board Room.

Personnel by Rob Harmotto, Chair

MOTION #11

By Rob Harmotto, seconded by George Patterson, to approve the increase to the daily substitute rate to \$90.00, after the 45 non-consecutive sub assignment for each school year. Increase in daily sub rate will be reflective of the days already worked during the 2019-2020 school year, beginning August 27, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By Rob Harmotto, seconded by Kathryn Oblak, to approve the increase to the daily substitute rate to \$100.00 for building substitutes. This will be effective November 4, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation of David McCowin, bus driver, effective November 1, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Rob Harmotto, seconded by George Patterson, to accept the resignation of Tom Oros, bus driver, effective November 8, 2019. Mr. Oros wishes to be placed on the substitute roster. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Rob Harmotto, seconded by Kathryn Oblak, to accept the resignation of Bret Smith, volunteer wrestling coach, effective October 29, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation of Kurt Ross, 3rd assistant boys basketball coach, effective October 29, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Rob Harmotto, seconded by Kathryn Oblak, to approve the employment of Robert Hall, 3rd assistant boys basketball coach, effective October 29, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Sarah, Gigliotti, substitute cafeteria worker, effective October 29, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Rob Harmotto, seconded by George Patterson, to approve the change of employment status for Amber Moden, substitute paraprofessional to permanent paraprofessional, effective October 8, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Rob Harmotto, seconded by Kathryn Oblak, to approve the request of Paulette Baggett, bus driver, for a third 30-day unpaid leave of absence, effective October 30, 2019 through November 28, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Transportation by Mr. Winkle, Chair

MOTION #21

By Jeff Winkle, seconded by Lori McKittrick, to approve the Consulting Agreement with Frye Transportation Group, Inc. from August 1, 2019 through July 31, 2020 for the management services in the Transportation Department. This will negate the hourly rate for managerial services approved in August 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Mr. Harmotto asked Dr. Miller how the arrangement with Frye was working. Dr. Miller stated that other than a few normal glitches, it was working out very well. Mrs. Petro and Mr. Schofield are doing a fantastic job during the transition.

Superintendent's Report

Dr. Miller reported that Dr. Oliver was audited by the State with respect to homeless children. The auditor said that it was the easiest audit he had done and found no deficiencies. He was very complimentary of our program and how we support our homeless students.

Tomorrow is the first Advisory Board meeting with respect to the District's 339 Plan, which is our college readiness program. Dr. Oliver will be describing what is currently in place for our students and what is planned for the future.

Dr. Miller said that VEBH will meet with the Board on November 11, 2019 to discuss the feasibility study viable options.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

November 18, 2019 – 7:00 p.m. Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Santia asked for a motion for adjournment.

MOTION by Rob Harmotto, seconded by Kathryn Oblak, that the meeting be adjourned.
MOTION CARRIED.

Mr. Santia adjourned the meeting at 7:34 p.m.

HOPEWELL AREA SCHOOL BOARD

Dan Santia, Vice President

Nancy Barber, Secretary